

## **Parents and Carers as Partners Policy**

We endeavour to develop a close partnership between parents/carers and staff to ensure that children receive quality care and appropriate early learning experiences to meet their individual needs. Our aim is to maximise developmental opportunities and ensure that the individual needs of each child are met. We offer parents/carers the opportunity to come and look around the nursery before they register their child to attend here. A member of the management team will provide the tour and answer any questions you may have. \*During a pandemic – this is offered by virtual tour and accompanied zoom meeting.

Excellent communication and sharing of information is essential to ensure consistency of care and education. We encourage parents/carers to be fully involved in the care and early learning experiences provided by the nursery. We promote an open, honest and trusting relationship with parents/carers, taking into account that the parent/carer is the child's first and most important educator.

The nursery:

- Keeps parents/carers informed of all nursery policy and procedures. All policies are available for parents/carers to view and are held in the nursery reception. Our information for parents/carers is accessible in written form through a prospectus and is available on our website.
- Provides documentation and communication in formats to which may include Braille, translation to another language and appropriate electronic communication. Additionally, we provide a local information pack for international parents and can also access a translator if needed.
- Ensures a copy of the nursery's latest Ofsted inspection report is available to all and is also uploaded onto the nursery website.
- Makes parents/carers feel welcome at the nursery at all times.
- We provide suitable areas to meet privately with staff members.
- Respects parents/carers views and promotes confidence in parenting skills. Information regarding workshops, support groups and training is made available.
- Regularly provide opportunities for parents/carers to meet with staff to discuss their child's progress and develop their understanding of the Early Years Foundation Stage, how learning experiences at home can be shared, and how nursery experiences can be extended at home including the use of Tapestry (an online learning tool).
- Provides information regarding the children's activities, We use a nursery genie system for sharing daily information with you regarding your child's day; this system is currently in use for children under three years of age.
- Implements a key person system and promotes a close relationship between parent/carers and the child's key person.
- Ensures staff members are available to speak to parents/carers at drop-off and collection times. Appointments can be made for parents/carers to meet with a Nursery Manager or a senior member of staff for private discussions as necessary.
- Uses the skills, knowledge and interest of parents/carers to enhance the children's experiences within the nursery and plan their next steps.



- Has notice boards outside of each room, these are used to share information with you. We have an information table and screen in reception that shares our celebrations as well as giving reminders for up and coming events held at the nursery. We will send a newsletter highlighting events specific to the room your child is in as well as recent events about the nursery as a whole.
- Communicates with the parents through email and also have a parents group that meets termly – all parents are invited to join us. These are used to communicate any upcoming events as well as to discuss any suggestions or concerns that the parents may have. We also have a social networking group for parents with children with additional needs called 'Connections' that meets every half term.
- Hosts a variety of topic led coffee mornings around subjects such as speech and language and dealing with unwanted behaviours
- Provides a range of methods to register parents/carers suggestions, queries, compliments or complaints.

#### **Additional support**

Visual Impairment; RNBI – Including children with visual impairment.

Websites;

[www.nationalbraille.org/](http://www.nationalbraille.org/) - Braille

[www.essexlocaloffer.org.uk](http://www.essexlocaloffer.org.uk)

[www.essex.gov.uk/children-and-wellbeing-services-in-essex](http://www.essex.gov.uk/children-and-wellbeing-services-in-essex)

[www.kidaround.biz](http://www.kidaround.biz)

[www.capt.org.uk](http://www.capt.org.uk)

[www.multilingualfamily.co.uk](http://www.multilingualfamily.co.uk)

[www.tendringdc.gov.uk/community/community-directory/tendring-colchester-minority-ethnic-partnership-tacmep](http://www.tendringdc.gov.uk/community/community-directory/tendring-colchester-minority-ethnic-partnership-tacmep)

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