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	Hours of Opening 8.30am - 5.30pm
_	FULL DAYS ONLY
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Wivenhoe Park Day Nursery SUMMER HOLIDAY SCHEME 2021 CHILD REGISTRATION DETAILS

Venue: Wivenhoe Park Day Nursery, Wivenhoe Park, Colchester CO4 3SQ

Summer Holiday activities are organised for children of Foundation Year, Year One and Year Two Primary School age children. These include trips to local parks and beaches, forest school fun, treasure hunts on Campus, and many other exciting adventures.

Application and Bookings

Applications can be made through the day nursery via e-mail <u>nursery@essex.ac.uk</u> or in person. If you wish to send your child to our summer club could you please make sure we have your initial application by 30/06/2021. There may be scope to add extra days at a later date if there is availability.

Spaces are allocated on a first come first served basis and you will be notified as soon as possible if your application is successful or not. An invoice for the total cost will be emailed to you which will be due in advance, before your child starts their place at summer school. We will not accept your child if payment has not been made.

Prices:

All Day 8.30am - 5.30pm - £27.00

The daily fee includes a hot tea and snacks along with all on and off site adventures. We do ask that your child brings a packed lunch and water bottle each day please.

Payment can be made by debit/credit card, Bank transfer, corporate childcare voucher, flexible benefit (according to the flexible benefit terms and conditions) or the Tax Free Childcare scheme.

Refunds are only applicable where there has been a Covid related absence/isolation

Child Protection and Safeguarding Children

Please be aware that as a registered provider of day care, we have a responsibility to contact the appropriate agencies regarding a child's welfare if we have any concerns. We would always discuss this with you first unless we felt that the child could be placed in significant harm by doing so.

Equality and Diversity

The Nursery is committed to providing an environment that is inclusive to adults and children. We promote equality and diversity within our setting and aim to ensure that every child and adult who visits us will feel equally welcomed, valued and accepted.

Day Nursery is part of University of Essex Campus Services Limited, which is registered in England and Wales with registered number 2534817 and the registered office of Wivenhoe Park, Colchester, Essex CO4 3SQ





Your Information

Parent/ carer's name

Email address

Emer numb

Home

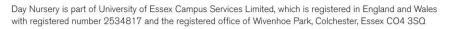
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e address	

CHILDREN MUST BE MET BY 5.30PM AT THE LATEST EACH DAY

Child's full name	Date of Birth	
Child's full name	Date of Birth	
Child's full name	Date of Birth	

Please select below the sessions you would like your child to attend. Payment will not be refunded should your child not attend a session that has already been invoiced.

Please put an X in the boxes of the dates you would like your child to attend						
	W.C 26/07/2021	W.C 02/08/2021	W.C 09/08/2021	W.C 16/08/2021	W.C 23/08/2021	
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						





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Accidents and Emergencies

In the event of an accident or emergency I/we give consent of authority to seek medical advice, attention or treatment (this includes my child being transported to hospital with a staff member if necessary).

This is on the clear understanding that I/We the parent(s)/carer(s) will be contacted at the earliest opportunity. If we are unreachable the person(s) nominated below will be contacted and informed of the situation.

Signature Date Print Name

Who else may collect your child?

Name	Relationship	
	Contact No	
Name	Relationship	
	Contact No	

Password to be used on collection



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<u>Outings</u>

Outings will be arranged to make the most of the University Campus and facilities. We also take trips locally via public transport. Do you give permission to allow your child to take part? If yes, please add your signature:

Signed	
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Date

Print name

Dietary Requirements

Please list any special dietary requirements:

Allergies and Medication

We will have access to plasters, Calpol and Prirton. None of these will be administered to your child without seeking your consent. Please list any allergies including food allergies and special measures/ treatments required:

Please list any prescribed medication (i.e. drugs which have to be taken regularly) and that you will provide these on your child's first day of attendance:



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Day Nu	Jrsery	0000				Page 5
We/I give conse	ent for the YES	nursery toapply fo NO	actor 50 s	ensitive skin su	ncream to my c	child:
Sun Cream						
		our own sunscrea labelled with thei		_	please ensure t	hat it
Signed		Date		Print name		
Medical Details	(must be c	completed in full)				
Doctor's Name:						
Address:						
Doctors Contact Number:						
Covid cor	npliance					
ensure tha	at our Sum d guidanc	Nursery have bee mer holiday club ce. Each activity i	complies	with all neces	sary regulations	
Holiday C	lub childre	e are paramount en are not mixing e consistent staffi	with the c	•	•	of
Please ge of our serv		if you would like n	nore infor	rmation in reag	grds to the runni	ing
		pus Services Limited, which is regi stered office of Wivenhoe Park, Co			University	of Essex

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Emergency Medical Treatment Consent

I give permission for my child(ren) to receive medical treatment in an emergency and to the administration of any supportive drugs by a trained specialist.

Signed

Date

Print name

Parent/legal carers please take note

I understand that the Nursery has a legal obligation to report any concerns regarding the safeguarding and welfare of children to the relevant regulatory bodies and to contact the child(ren)'s school for any information or support if required.

Name o school	f child's					
Nursery	y policies	and proce	ay Club has pol dures which are Nursery Foyer.		•	linked to the Day re available to
Signed			Date		Print name	
<u>Photoc</u>	<u>graphs</u>					
the Nurs	sery and	in the childr		aries. Froi	n time to tim	These will be used within he photographs may be is, please sign.
Signed			Date		Print name	
	• • • • • • • • • • • • • • • • • • •		Services Limited, which is regist I office of Wivenhoe Park, Colc			University of Essex



	Child 1	Child 2	Child 3
Child's Name			
Correct pronunciation			
Religion			
Country of Origin			
First Language			
Main Language used at home			
Other Languages Used			

Additional information about your child:

Please use this space to tell us anything else that you feel is important that we haven't asked you about in this form, for example: anything that might be helpful to us in settling your child into the holiday club.

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